



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, July 14, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	September 8, 2015

MEMBERS PRESENT

Charles Robbins, Professional Member, President
Frank Beebe, Professional Member
James Anderson, Public Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
Matthew Reilly, Professional Member
Sheila Littleton, Public Member
Craig Tenaro, Professional Member

MEMBERS ABSENT

John Brady

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Latonya Brown, Administrative Specialist II
David Mangler, Director

OTHERS PRESENT

Wayne Dukes, Choice Heating & Air Conditioning
TJ Dukes, Sussex Tech High School

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:41 am.

REVIEW OF MINUTES

A motion was made by Mr. Mills, seconded by Mr. Caswell, to approve the June 9, 2015 minutes.
The motion carried unanimously.

NEW BUSINESS

Review of Reciprocity Applications

A motion was made by Mr. Caswell, seconded by Mr. Mills, to propose to deny the Master Plumbing application of Matthew Price. Mr. Price does not meet the 7 year requirement under a licensed Master Plumber. The motion carried unanimously.

A motion was made by Mr. Tenaro, seconded by Mr. Mills, to approve the Master Plumber application of Joseph Rodgers. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Caswell, seconded by Mr. Beebe to ratify the applications of Gary Goetzinger, MD, (Master HVACR), William Fowler, MD, (Master HVACR), and Thomas Tilgham, MD, (Master HVACR Restricted). The motion carried unanimously.

Review and Discussion of Consent Agreement

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to reject the Consent Agreement for Michael Jones. Mr. Maloney will contact the Administrative Prosecution Unit of the AG office and indicate that the Board wants an assessment. The motion carried unanimously.

Complaint Status

34-15-14 Referred To AG
34-01-15 Referred to AG
34-02-15 Closed
34-03-15 Open
34-04-15 Open
34-05-15 Open

CORRESPONDENCE

Letter from Samuel Bell Jr.

Mr. Bell addressed the Board with a letter asking if the Board can make an exception and allow him to come in by experience and not take the bypass exam. Mr. Maloney stated that the Board does not have the authority to change the requirements for individual applicants.

Letter from Timothy Dukes

Mr. Duke addressed the Board with a letter asking if the Board would consider him to take the DE Master HVACR exam, instead of the Master HVACR Restricted exam. Mr. Dukes passed the Bypass Exam, which was completed on January 14, 2015. DPR then sent Mr. Dukes his exam information for the HVACR Restricted exam. His employer, the Department of Education, told Mr. Dukes that a restricted license would not meet the DE Department of Education's requirements for an HVACR Skilled and Technical Science teacher. Mr. Dukes is requesting that the Board allow him to take the Master HVACR exam instead of the Master HVACR Restricted exam. Mr. Maloney reviewed Section 1821 (a) (1) and according to his interpretation DPR should allow an applicant that was supervised under a HVACR Restricted licensee to be able to apply for the Master HVACR license. The Board agreed and advised Mr. Dukes (who was present) to re-submit the application for a Master HVACR license and present it to the Board for review at the next Board meeting.

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to allow Mr. Dukes to reapply for the Master HVACR license. The motion carried unanimously.

OTHER BUSINESS BEFORE THE BOARD

Letter informing of the adoption of the IMC & IFC

The Board reviewed and approved the letters that Ms. Brown will be sending out to the counties, cities and municipal governments regarding the 2015 IMC, IFGC and the IPC.

PUBLIC COMMENT

NEXT SCHEDULED MEETING

The next board meeting will be held on September 8, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:23 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "LaTonya Brown". The signature is fluid and cursive, with the first name "LaTonya" written in a larger, more prominent script than the last name "Brown".

LaTonya Brown
Administrative Specialist II